August 4, 2021

**NOTICE TO ALL TENANTS:**

Please allow this to serve as official notice that we are in the process of moving tenants to the appropriate size units. Some tenants have been placed on the transfer list for an appropriately sized unit. Once a unit is available you will be contacted and notified as to when you can begin to transfer your belongings to the new unit.

*In accordance to page 2 of your signed lease agreement*

**IV. REDETERMINATION OF RENT, DWELLING SIZE AND ELIGIBILITY:**

1. Annual Reexamination: Once each year the PHA will request in writing that the Resident furnish required information at a designated location in person in order for the PHA to reexamine the income of the Resident's family, the family composition, and the family size, so the Authority can determine if any adjustment in the monthly rental amount is required, or if the size of the unit is no longer appropriate for the needs of the family. At any time during the term of this lease, the Resident may request reasonable accommodation of a handicap of a household member including reasonable accommodation so that the Resident can meet lease requirements or other requirements of residency. If, during the term of this lease, the Resident by reason of physical or mental impairment is no longer able to comply with the lease, and the PHA cannot make any reasonable accommodation that would enable the Resident to comply with the lease, the Resident would be required to move from his/her dwelling unit. The Resident agrees to report to the PHA, within 30 days after receiving a written Notice of Reexamination, the income from all sources of each family member and such other information as may be necessary in determining the rent in accordance with HUD regulations and for determining whether the size of the unit continues to meet the family's need. The Resident agrees to transfer to an appropriate size unit based on the size and composition of the family after receiving notice by the PHA that such an apartment is available in instances where:
2. **The family size and composition no longer conform to the requirements set forth in the PHA's Admission and Occupancy Policy.**

**Annual House Inspection – Mark Your Calendars!**

Annual House Inspection has been scheduled for September 8 & 9, 2021. Kindly report any repairs prior to the inspection. Please be sure to have all doors unlocked and unchained. Chains will be cut upon entry.

**Reminder…**

**Front Yards**

Please keep in mind that the Maintenance Staff work very hard to keep the grounds well maintained for you. Kindly make arrangements to keep the area in front of your apartment trimmed and the yards tidy. Bikes, scooters, toys etc., should be kept neatly against the building or put away in the backyard.

**Effective Immediately!**

Parking rules will be enforced. Please be sure to read the following:

# All cars with a tag must be operational. Please notify the office immediately if your car is not working and needs to be serviced. We will inform the tow company that we are aware of your situation.

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If you have a frequent visitor who parks in visitor parking **on an on-going basis** please notify the office with a valid reason why so that we may inform the tow company. Notifying the office may prevent their car from being booted.

**VERY IMPORTANT!**

**Any car repeatedly parking in visitor parking, with or without a visitor tag, and prior notification to the office, will result in a boot, and a possible violation of your lease.**

***If you already have parking tags on your car - DO NOT PARK IN VISITOR PARKING.***

***If you live here and do not have parking tags - DO NOT PARK IN VISITOR PARKING.***

***The spaces marked No Parking”, “Staff Parking” or “Executive Director” are strictly as marked. Please pay close attention to these signs or you could be booted/towed.***

*As always, your cooperation is appreciated.*